

GASPARILLA ISLAND WATER ASSOCIATION, INC.  
FINANCIAL STATEMENTS FOR THE  
YEARS ENDED SEPTEMBER 30, 2016 AND 2015  
AND  
INDEPENDENT AUDITORS' REPORT

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# SUPLEE SHEA CRAMER & ROCKLEIN, P.A.

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## Independent Auditors' Report

To the Board of Directors  
Gasparilla Island Water Association, Inc.

We have audited the accompanying financial statements of Gasparilla Island Water Association, Inc., which comprise the balance sheets as of September 30, 2016 and 2015, and the related statements of revenue and expenses, changes in equity, and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

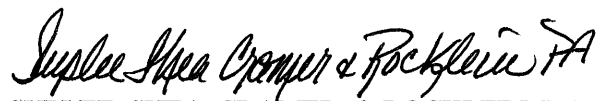
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Gasparilla Island Water Association, Inc. as of September 30, 2016 and 2015, and the changes in its equity and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## Report on Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules on pages 15 through 16 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.



SUPLEE, SHEA, CRAMER, & ROCKLEIN, P.A.

Sarasota, FL

January 5, 2017

GASPARILLA ISLAND WATER ASSOCIATION, INC.

BALANCE SHEETS

SEPTEMBER 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
<u>Assets</u>		
UTILITY PLANT		
Property, plant and equipment, at cost	\$ 27,393,576	\$ 27,156,426
Less accumulated depreciation	16,304,567	15,792,792
Net property, plant and equipment	<u>11,089,009</u>	<u>11,363,634</u>
Construction in progress	1,683,695	522,332
Total Utility Plant	<u>12,772,704</u>	<u>11,885,966</u>
CURRENT ASSETS		
Cash and cash equivalents	1,580,374	1,907,160
Accounts receivable, members	328,264	299,248
Inventory	61,606	63,404
Other current assets	19,119	32,323
Total Current Assets	<u>1,989,363</u>	<u>2,302,135</u>
RESTRICTED ASSETS, cash and cash equivalents	<u>122,581</u>	<u>140,523</u>
DEFERRED CHARGES AND OTHER ASSETS		
Non-marketable participation certificates	466,446	489,204
Unamortized debt expense	100,564	51,306
Unamortized regulatory expenses	160,326	167,464
Utility deposits	132	165
Total Deferred Charges and Other Assets	<u>727,468</u>	<u>708,139</u>
TOTAL ASSETS	<u>\$ 15,612,116</u>	<u>\$ 15,036,763</u>

The accompanying notes are an integral part of these financial statements.

GASPARILLA ISLAND WATER ASSOCIATION, INC.

BALANCE SHEETS

SEPTEMBER 30, 2016 AND 2015

Equity and Liabilities

	<u>2016</u>	<u>2015</u>
<b>EQUITY</b>		
Members' contributions	\$ 5,674,565	\$ 5,617,879
Developers' contributions	815,815	873,242
Retained earnings:		
Board designated for capital improvements	4,698,192	4,499,785
Total Equity	11,188,572	10,990,906
<b>LONG-TERM LIABILITIES</b>		
Notes payable, net of current portion	3,194,112	3,256,647
<b>CURRENT LIABILITIES</b>		
Current portion of notes payable	580,802	557,575
Accounts payable, trade	191,947	116,832
Accounts payable, construction in progress	355,865	-
Accrued interest	17,626	20,759
Accrued wages	6,771	18,716
Other current liabilities	492	-
Total Current Liabilities	1,153,503	713,882
Deposits payable from restricted assets	75,929	75,328
Total Liabilities	4,423,544	4,045,857
<b>TOTAL EQUITY AND LIABILITIES</b>	<b>\$ 15,612,116</b>	<b>\$ 15,036,763</b>

The accompanying notes are an integral part of these financial statements.

GASPARILLA ISLAND WATER ASSOCIATION, INC.

STATEMENTS OF REVENUES AND EXPENSES

FOR THE YEARS ENDED SEPTEMBER 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
<b>OPERATING REVENUES</b>		
Water services	\$ 2,599,775	\$ 2,633,252
Sewer services	1,349,990	1,369,218
Water hook-up fees	4,310	4,155
Sewer hook-up fees	<u>2,380</u>	<u>2,380</u>
Total Operating Revenues	<u>3,956,455</u>	<u>4,009,005</u>
<b>OPERATING EXPENSES</b>		
Water system	1,141,000	1,290,746
Sewer system	1,023,530	860,834
General and administrative	743,836	727,735
Depreciation	<u>658,594</u>	<u>653,284</u>
Total Operating Expenses	<u>3,566,960</u>	<u>3,532,599</u>
Operating Income	<u>389,495</u>	<u>476,406</u>
<b>OTHER REVENUES (EXPENSES)</b>		
Interest income	2,258	3,323
Patronage dividends	39,549	44,846
Capital improvement assessment	6,616	252,904
Interest expense and amortization of debt expenses	(247,710)	(278,678)
Membership fees	420	480
Loss on disposal of assets	(17,811)	(8,303)
Other income	<u>25,590</u>	<u>9,767</u>
Total Other Revenues (Expenses)	<u>(191,088)</u>	<u>24,339</u>
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<u><u>\$ 198,407</u></u>	<u><u>\$ 500,745</u></u>

The accompanying notes are an integral part of these financial statements.

GASPARILLA ISLAND WATER ASSOCIATION, INC.

STATEMENTS OF CHANGES IN EQUITY

FOR THE YEARS ENDED SEPTEMBER 30, 2016 AND 2015

	<u>Contributed Capital in Aid of Construction</u>		<u>Retained Earnings</u>	<u>Total</u>
	<u>Members' Contributions</u>	<u>Developers' Contributions</u>		
Balance, September 30, 2014	\$ 5,547,838	\$ 945,167	\$ 3,999,040	\$ 10,492,045
Contributions received	70,041	-	-	70,041
Amortization of developers' contributions	-	(71,925)	-	(71,925)
Excess of Revenues over Expenses	-	-	500,745	500,745
Balance, September 30, 2015	\$ 5,617,879	\$ 873,242	\$ 4,499,785	\$ 10,990,906
Contributions received	56,686	-	-	56,686
Amortization of developers' contributions	-	(57,427)	-	(57,427)
Excess of Revenues over Expenses	-	-	198,407	198,407
Balance, September 30, 2016	<u>\$ 5,674,565</u>	<u>\$ 815,815</u>	<u>\$ 4,698,192</u>	<u>\$ 11,188,572</u>

The accompanying notes are an integral part of these financial statements.



GASPARILLA ISLAND WATER ASSOCIATION, INC.

STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED SEPTEMBER 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
Cash flows from operating activities:		
Excess of revenues over expenses	\$ 198,407	\$ 500,745
Adjustments to reconcile excess of revenues over expenses to net cash provided by operating activities:		
Depreciation	658,594	653,284
Amortization	57,421	43,880
Loss on disposal of assets	17,811	8,303
Patronage equity distributions	(9,887)	(11,211)
Changes in assets and liabilities		
(Increase) decrease in accounts receivable, members	(29,016)	66,035
(Increase) decrease in inventory	1,798	(3,154)
(Increase) decrease in other current assets	13,204	(28,442)
(Increase) decrease in unamortized debt expenses	(65,224)	-
(Increase) in unamortized regulatory expenses	(34,318)	(86,529)
Decrease in utility deposits	33	-
Increase (decrease) in accounts payable, trade	75,115	(45,993)
Increase (decrease) in other liabilities	(14,586)	1,664
Increase in deposits payable from restricted assets	601	1,402
Total adjustments	671,546	599,239
Net cash provided by operating activities	869,953	1,099,984
Cash flows from investing activities:		
Patronage equity retirement payment	32,645	27,585
Capital expenditures	(1,264,704)	(597,749)
Net cash used by investing activities	\$ (1,232,059)	\$ (570,164)

The accompanying notes are an integral part of these financial statements.

GASPARILLA ISLAND WATER ASSOCIATION, INC.

STATEMENTS OF CASH FLOWS (continued)

FOR THE YEARS ENDED SEPTEMBER 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
Cash flows from financing activities:		
Repayment of long-term debt	\$ (557,575)	\$ (536,168)
Proceeds from financing	518,267	-
Contributed capital in aid of construction	<u>56,686</u>	<u>70,041</u>
Net cash provide (used) by financing activities	<u>17,378</u>	<u>(466,127)</u>
Increase (decrease) in cash and cash equivalents	(344,728)	63,693
Cash transferred from (to) restricted funds	<u>17,942</u>	<u>(40,595)</u>
Net increase (decrease) in cash and cash equivalents	(326,786)	23,098
Cash and cash equivalents at beginning of year	<u>1,907,160</u>	<u>1,884,062</u>
Cash and cash equivalents at end of year	<u>\$ 1,580,374</u>	<u>\$ 1,907,160</u>

GASPARILLA ISLAND WATER ASSOCIATION, INC.

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2016 AND 2015

Note 1 - Organization and Significant Accounting Policies

Organization

The Association was incorporated under the laws of the State of Florida on September 12, 1966, as a corporation not for profit. The purpose of the Association is to provide water and sewer services to its subscribers (members) in the areas of Gasparilla Island.

Significant Accounting Policies

Basis of Accounting

The financial statements of the Association have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

Accounts Receivable

Management has determined the amount of uncollectible accounts to be de minimis; therefore, no provision has been made for uncollectible accounts as of September 30, 2016 and 2015. An account is considered past due ten days after the due date. Past due accounts are charged interest at 18% per annum.

Inventory

Inventory is recorded at the lower of cost (first-in, first-out) or market. Inventory consists of supplies and materials to maintain the Association's equipment.

Income Taxes

No provision has been made for income taxes. The Association is a tax-exempt organization under IRC Section 501(c)(12), whereby only unrelated business income is subject to income tax. For the fiscal years ended September 30, 2016 and 2015, the Association's entire gross income has come under Section 115(a) and, therefore, includes no unrelated business income.

ASC Topic 740 requires the Organization to recognize in the financial statements the impact of a tax position, if that position is more likely than not of being sustained on audit, based on technical merits of the position. The Organization has determined that it does not have any material unrecognized tax benefits or obligations as of September 30, 2016 and 2015.

The Association files a U.S. Federal information return of an organization exempt from income tax (Form 990). The Federal returns for the tax years 2012 through 2014 remain subject to examination by the Internal Revenue Service.

Utility Plant

Utility plant is recorded at cost at the time of acquisition or commencement of service for assets transferred from construction in progress. Maintenance and repairs, which significantly extend the life or enhance the value of an asset, are capitalized. Depreciation of utility plant is computed on the straight-line basis over the estimated useful lives of the related assets.

GASPARILLA ISLAND WATER ASSOCIATION, INC.

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2016 AND 2015

Note 1 - Organization and Significant Accounting Policies (continued)

Significant Accounting Policies (continued)

Revenue Recognition

Revenue is recognized when billed. Rates for water are based on a minimum fee plus a consumption charge. Sewer rates are based on a fixed charge plus a factor of water usage.

Deferred Charges

Costs associated with procuring loans and certain regulatory expenses are recorded as deferred charges when incurred and are amortized over the life of the related loan or regulatory permits.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Reclassifications

Certain amounts in the prior-year financial statements have been reclassified for comparative purposes to conform to the presentation in the current year financial statements.

Note 2 - Utility Plant

Details of utility plant at September 30, 2016 and 2015 are as follows:

	<u>2016</u>	<u>2015</u>
Land	\$ 495,774	\$ 495,774
Utility plant in service	26,321,103	26,095,101
Automotive equipment	287,352	287,352
Office building	92,073	92,073
Office furniture and fixtures	74,597	73,158
Tools	<u>122,677</u>	<u>112,968</u>
	27,393,576	27,156,426
Less accumulated depreciation	<u>16,304,567</u>	<u>15,792,792</u>
	11,089,009	11,363,364
Construction in progress	<u>1,683,695</u>	<u>522,332</u>
	<u>\$ 12,772,704</u>	<u>\$ 11,885,996</u>

Note 3 - Capitalization of Interest

The Association follows the policy of capitalizing interest as a component of the cost of utility plant constructed for its own use. Total interest incurred was \$231,745 for 2016 and \$269,856 for 2015, of which \$1,147 and \$-0- was capitalized in 2016 and 2015, respectively.

The capitalization rate is based on the rate paid on the Association's long-term debt.

GASPARILLA ISLAND WATER ASSOCIATION, INC.

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2016 AND 2015

Note 4 - Restricted Assets

Details of restricted cash and equivalents as of September 30, 2016 and 2015 are as follows:

	<u>2016</u>	<u>2015</u>
Customer deposits	75,929	75,328
Capital improvement assessment	<u>46,652</u>	<u>65,196</u>
	<u>\$ 122,581</u>	<u>\$ 140,523</u>

Note 5 - Long-Term Debt

Following is a summary of long-term debt at September 30, 2016 and 2015:

	<u>2016</u>	<u>2015</u>
Mortgage note payable to CoBank, ACB, in the original aggregate principal amount of \$6,166,000. Interest payable monthly under fixed rate option, currently ranging from 7.09% to 7.92%. Principal repayable in 288 consecutive monthly installments beginning July 20, 1995 and ending June 20, 2019. Secured by all accounts, inventory, equipment, land, buildings and improvements, structures, and income.	\$ 716,340	\$ 964,702
Mortgage note payable to CoBank, ACB, in the original principal amount of \$2,200,000. Interest payable monthly under fixed rate option, currently 7.11%. Principal repayable in 240 consecutive monthly installments beginning January 20, 2002 and ending December 20, 2021. Secured by all accounts, inventory, equipment, land, buildings and improvements, structures, and income.	899,039	1,035,390
Mortgage note payable to CoBank, ACB, in the original principal amount of \$1,500,000. Interest payable monthly under a fixed rate option, currently 6.99%. Principal repayable in 228 consecutive monthly installments beginning January 20, 2005 and ending December 20, 2023. Secured by all accounts, inventory, equipment, land, buildings and improvements, structures, and income.	709,109	791,779

GASPARILLA ISLAND WATER ASSOCIATION, INC.

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2016 AND 2015

Note 5 - Long-Term Debt (continued)

Mortgage note payable to CoBank, ACB, in the original principal amount of \$1,500,000. As of September 2010, interest is payable monthly at a fixed rate of 4.62%. Principal repayable in 186 consecutive monthly installments beginning June 20, 2009 and ending November 20, 2024. Secured by all accounts, inventory, equipment, land, buildings and improvements, structures, and income.	932,159	1,022,351
Promissory note payable to Florida Department of Environmental Protection in an aggregate principal amount not to exceed \$5,244,043. Promissory note transitions into a mortgage note payable on August 1, 2017. Interest payable semiannually at a fixed rate of 1.16%. Principal repayable in 40 consecutive semiannual installments beginning February 1, 2018 and ending August 1, 2037. Secured by all accounts, inventory, equipment, land, buildings and improvements, structures, and income.	<u>518,267</u>	<u>-</u>
Total Long-term debt	3,774,914	3,814,222
Less current maturities	<u>(580,802)</u>	<u>(557,575)</u>
	<u>\$ 3,194,112</u>	<u>\$ 3,256,647</u>

Following are maturities of long-term debt for each of the next five years:

2017	\$ 580,802
2018	605,393
2019	864,311
2020	611,155
2021	300,167
Thereafter	<u>813,086</u>
	<u>\$ 3,774,914</u>

The Association has an agreement with CoBank, ACB for an unsecured line of credit in the amount of \$363,750. As of September 30, 2016, there was \$-0- drawn on this line.

GASPARILLA ISLAND WATER ASSOCIATION, INC.

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2016 AND 2015

Note 6 - Contributions in Aid of Construction

Monies received as connection fees for hooking up to the Association's system obligate the Association to provide services; however, the Association is under no obligation to refund or return any part of these monies. For the years ended September 30, 2016 and 2015, a portion of this fee was recognized as income to offset the expenses involved with this connection. The remaining monies are recorded as contributed capital in aid of construction. Total connection fees recognized as income for the years ended September 30, 2016 and 2015 were \$6,690 and \$6,535, respectively. System facilities constructed by land developers, which are contributed to the Association, are recorded at an amount equal to the construction cost incurred by the developer. The cost of these contributions is recorded as property and plant with an equal and corresponding credit to contributed capital in aid of construction. These contributions are being amortized on a straight-line basis over their estimated useful lives. This amortization is being charged to the related equity account and amounted to \$57,427 and \$71,925 for the years ended September 30, 2016 and 2015, respectively.

Note 7 - Pension Plan

The Association sponsors a 401(k)-pension plan for the benefit of its employees. The Association's contribution may be 0% to 15% of the compensation of each participant. Contributions to the plan were \$92,457 and \$89,206 for the year ended September 30, 2016 and 2015, respectively.

Note 8 - Statement of Cash Flows

For purposes of the statement of cash flows, the Association considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. However, restricted assets will not be considered highly liquid debt instruments for these purposes.

The Association paid cash for interest in the amount of \$231,745 and \$269,856 for the years ended September 30, 2016 and 2015, respectively.

The Association received Class B - Participation Certificates from CoBank as a patronage equity distribution in the amount of \$9,887 and \$11,211 for the years ended September 30, 2016 and 2015, respectively.

Note 9 - Concentrations of Credit Risk

The Association has a portion of cash deposits invested in CoBank's overnight cash investment service account. Cash deposits in the account are not secured or insured by the FDIC; however, CoBank is a member of the Farm Credit system and is backed by an implied guarantee of the U.S. Government. The Association's balance in this account was \$283,877 and \$283,721 as of September 30, 2016 and 2015, respectively.

The Association maintains its cash accounts at commercial banks. Such amounts on deposit are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 per institution. The Association had \$157,638 and \$848,137 on deposit at commercial banks exceeding the portion insured by the FDIC as of September 30, 2016 and 2015, respectively.

GASPARILLA ISLAND WATER ASSOCIATION, INC.

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2016 AND 2015

Note 10 - Non-marketable Participation Certificates

The Association receives patronage distributions from CoBank. A portion of the distributions are made in cash and the remainder of the distributions is made in Class B Participation Certificates in CoBank. The certificates are issued at par value and are not marketable.

They are redeemable by CoBank when the Association reaches certain debt levels. The balances of the certificates were \$466,446 and \$489,204 as of September 30, 2016 and 2015, respectively. As of September 30, 2016 and 2015, \$32,645 and \$27,585 of Class B Participation Certificates have been redeemed, respectively.

Note 11 – Capital Improvement Assessment

The Association has to relocate water and sewer mains on three bridges due to new bridge construction of the Gasparilla Island Causeway bridges. In order to help pay for the cost of relocating the water and sewer mains, the Association membership approved a monthly assessment of \$12 for each account for a period of five years, totaling \$720.00 per member. The Association began charging the assessment in April 2011. In June 2012, the membership approved an increase in the assessment to \$20 a month for each account for a total of \$1,096. As of March 31, 2015 the majority of the Association members, those connected as of April 2011, have completed the assessment requirements. Members connected after that date will continue paying the assessment until the requirements are met. The total amount of assessment revenue for 2016 and 2015 was \$6,616 and \$252,904, respectively. The funds are held in a separate bank account and are used only to pay costs related to the relocation of the water and sewer mains on the Gasparilla Island Causeway bridges. As of September 30, 2016, funds in the amount of \$1,710,791 have been paid to relocate water and sewer mains on the Gasparilla Island Causeway Bridge.

Note 12 – Commitments

The Association has a letter of credit from CoBank, dated June 22, 2009 in the amount of \$136,250, to provide funding for plugging and abandonment and/or post-closure monitoring of the Association's injection wells if such need arises. The letter of credit expires January 31, 2017, but is automatically extended for successive periods of one year, unless the Association is notified in advance by CoBank that the letter of credit will not be extended.

The Association has certain contract commitments related to water and sewer system improvements outstanding as of September 30, 2016. The remaining commitment on those contracts is approximately \$3,612,764 as of September 30, 2016.

Note 13 – Subsequent Events

Subsequent events were evaluated through January 5, 2017, which is the date the financial statements were available to be issued.



GASPARILLA ISLAND WATER ASSOCIATION, INC.

WATER AND SEWER SYSTEM OPERATING EXPENSES

FOR THE YEARS ENDED SEPTEMBER 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
<u>Water System Operating Expenses</u>		
Purchased water	\$ 41,358	\$ 34,112
Operations and maintenance	145,040	284,065
Regulatory expenses - permits	17,578	17,623
Electricity	247,535	264,961
Chemicals	100,102	101,292
Lab fees	17,067	19,037
Salaries and payroll taxes	436,051	436,919
Pensions and employee benefits	134,276	130,058
Training	1,993	2,679
	<u>\$ 1,141,000</u>	<u>\$ 1,290,746</u>
 <u>Sewer System Operating Expenses</u>		
Operations and maintenance	\$ 327,253	\$ 192,760
Regulatory expenses - permits	23,877	17,435
Electricity	64,788	72,526
Chemicals	108,965	114,720
Lab fees	34,604	37,359
Salaries and payroll taxes	377,408	334,172
Pensions and employee benefits	86,535	90,913
Training	100	949
	<u>\$ 1,023,530</u>	<u>\$ 860,834</u>

GASPARILLA ISLAND WATER ASSOCIATION, INC.

GENERAL AND ADMINISTRATIVE EXPENSES

FOR THE YEARS ENDED SEPTEMBER 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
<u>General and Administrative Expenses</u>		
Auto and truck expenses	\$ 43,004	\$ 57,992
General repairs and maintenance	36,314	29,578
Insurance	263,196	249,188
Miscellaneous	13,915	13,687
Office supplies and postage	19,584	22,838
Professional fees - accounting	14,642	14,224
Professional fees - engineering	18,623	17,450
Professional fees - legal	1,790	2,823
Salaries and payroll taxes, office	238,316	222,838
Pensions and employee benefits, office	66,339	71,590
Communications	28,113	25,527
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Total General and Administrative Expenses	<u>\$ 743,836</u>	<u>\$ 727,735</u>